

(80)

**DEPARTMENT OF ARCHITECTURE
SCHOOL OF ENVIRONMENTAL TECHNOLOGY
FEDERAL UNIVERSITY OF TECHNOLOGY, MINNA**

SECOND SEMESTER EXAMINATION 2018/2019 SESSION

COURSE CODE: Arc 523

COURSE TITLE: Building Contract Administration

LEVEL: 500 Level

COURSE LECTURER: DR. P. AYUBA.

HOD: DR. P. AYUBA

TIME ALLOWED: 2hours

INSTRUCTIONS: Answer question 1 and any other two.

Your answers should be concise and clear

- Q1. The site has just been handed over to the contractor for commencement of Building works. It is expected that, the building team would have to meet at the site immediately for the first site meeting.
- a. List and discuss the roles of the building team personnel that are to be at the site meeting, and the agenda for the initial meeting. (10marks)
 - b. You have been asked as the Project Manager of the site to prepare an agenda for the next meeting, outline items to discuss at the meeting.(10marks)
- Q2. Discuss exhaustively the relationship between the employer, architect and the contractor in building contract administration. (20marks)
- Q3a. Define contract management in the context of building contract administration. (5marks)
- b. Why is Contract management necessary in contract administration? (15marks)
- Q4. Explain the following terms as they relate to building contract administration:
- i. Technical specification
 - ii. Article of agreement
 - iii. Bill of quantities
 - iv. Drawings (20marks)

GOOD LUCK